



Minutes of

Committee Meeting

Thursday, 25 April 2013, 7.30pm

The Committee Room, Brampton Institute

Present: John Morgan (JM), Michael Black (MB), Jane Crittenden (JC), Bob Pugh (BP)

Apologies: Phil Green, Rebecca and Scott Hutchison

1. Minutes of last meeting (3rd April)

Proposed MB, seconded JC - Agreed

Matters arising

Nothing other than on Agenda

2. Financial Report

MB gave financial report:

- 19 paid-up members.
- Accounts checked for last meeting. MB asked if usual gift to auditor should apply. £10 gift voucher agreed.
- MB provided breakdown for Occupational Hazards (£124.76 'profit' – excluding stock in-hand so an actual loss of £9.42) and current Financial Report (£3407.01). MB now identifying all production-related expenses (e.g. copying, printing, postage) rather than such being under 'general' club expenses. Major extra expense for Occ Hazards was extra hire time at Commemoration Hall. 'Transport' expense was man and van movements.
- Acceptance proposed by BP, seconded JC – Agreed

3. Summer Production

Considerable discussion following the read-through the day before. Mostly around the amount of bad language in the play and its potential effect on our 'traditional' audience. JM had discussed options with MB and with SH prior to the Committee meeting. Outcome:

- Stay with play but perform as a 'studio' show at the Medway – Same Friday/Saturday nights available. Could consider other venues to add dates.

Proposed JM, seconded JC – Agreed.

Some other general 'production' discussion points but can be left until after casting – before the end the end of next week.

4. Production Review Meeting

No date yet set. Given that next production won't be at the Commemoration Hall BP proposed that this meeting be delayed until before the next Hall production. Seconded by JC - Agreed

5. NODA Review Occupational Hazards - Noted

6. NODA Summer School - Noted

7. NODA Newsletter – Noted

- ACTION – JM to check if link to NODA website still up on our site.

8. Other Activities

- Alconbury Working Day

JM saw three (at least) strands:

- Good look at space and ordering storage eqpt
- Preparation of space and erecting storage
- Sorting and cataloguing

Certainly some preparation work as well e.g. script sorting.

Ann Monk has done some estimating of storage eqpt costs. Best organised in advance of next Committee meeting so expenditure of the order of £600 proposed by BP, seconded by JC – Agreed.

JM suggested initial meeting involving Ann, JM, BP, Les Bosworth. Date/time dependant on Ann.

Also need to consider what (if anything) needs moving from Commemoration Hall.

- SAG Group visit 5th July – 10 Drama Club members and friends going.
- Play Reading Group – Date in newsletter wrong – 9th May is Thursday.

Action – MB to circulate list of plays.

Action – BP/JC to select.

Action – BP to confirm Black Bull for that date.

Action – JM to let membership list know of confirmed date/time.

9. Communications Group

- Newsletter items – Agreed to wait for few weeks yet before next one
- Emails, website, Facebook and Twitter – Website up-to-date except for link checking. Need to change Tweet Occ Hazard background to generic Club logo. **Action JC to ask SH.**

10. **AOB** - Nowt

11. **Date of next meeting** – 23rd May.