



## MINUTES OF COMMITTEE MEETING

Thursday, 28 February 2013, 7.30 pm  
at John and Michael's  
28 Huntingdon Road, Brampton  
01480 454486

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- 1 **Apologies:** Phil Green
- 2 **Present:** John Morgan (Chair), Michael Black (Treasurer), Christine Marriott, Jane Crittenden, Bob Pugh, Scott Hutchison, Ronald Stevenson, Rebecca Hutchison (Secretary)
- 3 **Minutes of last meeting:** (15 January 2013) were accepted.
- 4 **Matters arising:**
  - a. Ronald Stevenson asked to re-join the committee as he was unable to attend the AGM to state his intention to remain as a committee member. Proposal to accept Ronald as a committee member: Michael Black; seconded: Jane Crittenden.
  - b. Ticket Source – rise in costs to just over £1 (VAT and handling) per ticket. Details are found at the end of the minutes. Committee members agree this is still good value.
- 5 **Financial report.**
  - Bank Balance: £3545.25.
  - Last year's accounts have been sent to Ste Grenall for review.
  - John suggested Bob Pugh to replace Dean Laccohee as signatory and advised that this had been agreed by both parties.
  - 12 people have paid subs.
  - In 2012 the committee decided to implement an incentive scheme that would give 2 free tickets for fully paid subscribers. The implementation was deferred until 2013.
  - Proposed Scheme: Each fully paid subscription of £12 is entitled to 1 free ticket to any 1 production during that year. Complimentary ticket must be booked through box office where they can, if desired, also book a paid ticket/s.
  - Proposal to implement the scheme: Scott Hutchison; seconded: Bob Pugh.
- 6 **Election of Vice Chair & proposal to change the constitution - Action:** Bob Pugh to investigate how to amend the constitution appropriately to allow for this change.
- 7 **Spring Production**
  - Rehearsals going well. Two changes of cast members because of illness.
  - On the production side - new people helping in various ways. Still need someone to take charge of props at the performances. Two ideas for props manager to be investigated.
  - Will be reviewed by a NODA rep on the Saturday night. Clive Lawrence, author, will also attend.
  - Posters are ready and should be distributed.
  - Michael has written a press release for distribution to media and member lists.
  - Costs are low to date. Clive isn't charging a performance fee. Costumes will cost very little, props very little and sets very little.

- Radio Interview with Huntingdon Radio on 15 March, 9pm, Jane and Michael will attend as lead and Director.

## 8 Summer and Autumn Productions (18-20 July & 21-23 November)

- No offers from any potential directors or suggestions of titles. If no director by 15 March, need to cancel Summer production. **Action:** John will send personal email to selected members to see if someone would be willing to do it with a lot of support from more experienced individuals.
- Christine suggested consideration of a play *Playing Away* by Janet Shaw which has a large cast with many smaller parts. (Christine indicated she would not want to direct.)
- Bob suggested keeping one date of Commemoration Hall booking and use for directors' workshop or social gathering. Bob also offered a second idea – potentially allow Brampton to use dates/booking for a performance.

## 9 Other Activities

- a. The Mousetrap, a special offer for the 60th anniversary. – No interest from committee in organizing a trip for this. **Action:** John to notify Dean.
- b. Stage managers workshop – 2 March 2013 – No interest from committee to pursue candidate to attend.
- c. NODA AGM and awards (7 April, Burgess Hall, £28.50, Fete nominated) – No one from committee plans to attend.
- d. Quarterly dinner – A dinner to be organized shortly after Spring production. **Action:** Scott volunteered to organize a dinner including set menu with choices, private room for either 12 April or 26 April. Suggestions included Prima and Molise. (Note, for future Christmas dinner, consider the George – Spaldwick.)

## 10 Communications Group

- Proposed to reform the comms group as Dean left committee and Rebecca is now Secretary.
- Rebecca offered to continue to maintain distribution lists, if desired.
- Jane and Scott will manage the Twitter and Facebook accounts and keep the passwords. **Action:** Jane to DM Scott for Twitter password and Scott to add Jane as administrator on FB account, if possible.
- Writing of Newsletter transferred to Michael at request of John. Posting and telephone calls also to be owned by John and Michael.
- Communications Group meeting scheduled for 3 March, 6.30pm, Barley Mow, Huntingdon.

## 11 Emails and website

- Emails distribution will be handled by John and Michael.
- Website is kept up to date by John.

**12 NODA crew.**

The following link is safe <http://eepurl.com/t0BXz>

This resource could be used as a back-up in an emergency. **Action:** All review video and indicate if it should be on next meeting agenda.

**13 AOB**

Quarterly Social Event – Doesn't have to be exclusively a meal. Idea list from group:

- Quiz night
- Theatre trip (consider Peterborough as well as London, Cambridge)
- Garden party
- Dramatized play readings
- Live performance of National Theatre via Cineworld.

**14 Date of Next Meeting**, Thursday, 28 March 2013. Apologies in advance: Bob Pugh, Rebecca Hutchison.

Ticket Source Charges:

Transaction Value	Fee Due
up to £25.00	10%*
up to £35.00	9%
up to £50.00	8%
up to £100.00	7%
up to £250.00	6%
up to £500.00	5%
over £500.00	4%

\*minimum fee 50p