



MINUTES OF COMMITTEE MEETING

Wednesday, 3 April 2013, 7.30 pm
The Committee Room
Brampton Institute

1. **Apologies:** Phil Green
2. **Present:** John Morgan (Chair), Michael Black (Treasurer), Christine Marriott, Jane Crittenden, Bob Pugh, Scott Hutchison, Ronald Stevenson, Rebecca Hutchison (Secretary)
3. **Minutes of last meeting:** (28 February 2013) were accepted.
4. **Matters arising:** none.
5. **Financial report.**
 - Bank Balance: £3401; not all invoices have been paid for Occupational Hazards.
 - Last year's accounts have been reviewed by Ste Greenall (chartered accountant) with no issues identified.
 - Signatories have been changed to include Bob Pugh; will require additional change when Ronald leaves.
 - 17 people have paid subs.
6. **Spring Production**
 - A very successful production. The Director was pleased with how it was performed and put on by all the backstage people as well as the cast. They were all extremely cooperative – the cast added a lot by bringing in props and costumes (for characters other than their own).
 - Feedback from both the laughter during the performances and comments afterwards – someone said what a professional production it was and should have been in the West End – indicated it was well received. Have not yet seen the NODA review.
 - Outgoings £1925.00; Income £1949.00. Both figures are approximate at this time.
 - The cost of the Hall rental was more than usual because of extra day needed to construct the set. Issues seem to be around the planning of the set build. It would be optimal to find a Set Designer for each production who would oversee the set design and build, and liaise with the technical director. John will organize a Production Review meeting to discuss how we might learn and improve.
7. **Summer and Autumn Productions (18-20 July & 21-23 November)**
 - After a review of the submissions the plays were chosen as follows:
 - Summer Production, *Glengarry Glen Ross* by David Mamet. Director, Scott Hutchison.
 - Audition date set for 23 April. John to publicize via Newsletter, Scott, Jane and Rebecca to publicise via Facebook and Twitter.
 - Will make roles open to both women and men where possible.

- License is available.
- Autumn Production, *Picasso at Lapin Agile* by Steve Martin. Director, Valerie Gerard.

8. Other Activities

- a. Club Meal, Restaurant Molise, St Ives, 26 April. Organized and publicized.
- b. Shakespeare at the George, 5 July. A group of 10 are attending. Organized and publicized.
- c. Play Reading Group idea.
 - Jane Crittenden proposed the idea to have an informal Play Reading Group for members to get together and read and discuss plays from the club's library. The idea was well received and we will proceed.
 - Bob Pugh offered to help Jane organise the event.
 - Jane will write a Newsletter Item so that we can publicize that along with auditions.
 - Suggested that we not have permanent location but move it regularly to suit people.
 - Frequency proposed – Monthly.
- d. Working Day to be set up in order to organize the Club's assets such as props, costumes and scripts into storage at Alconbury. Money will be spent on shelving.

9. Communications Group

- Newsletter Items agreed: Auditions, dinner, Shakespeare, reading group, letter from the mayor, link to NODA review (if received in time), working day at Alconbury.

10. AOB

- It was suggested that we consider giving tickets away when there are many unsold seats for a performance. This idea was tabled until the next committee meeting to allow time for a full discussion.

11. Date of Next Meeting, Thursday, 25 April 2013.