



COMMITTEE MEETING MINUTES

Thursday, 6 March 2014, 7.30 pm
Michael & John's House
Brampton

Present: John Morgan, Chairman (JM), Michael Black, Treasurer (MB), Christine Marriott (CM), Ed Welsh (EW), James Rowe (JR), Scott Hutchison (SH), Guy Makey (GM), Rebecca Hutchison, Secretary (RH) (*minutes*)

Apologies: Jane Crittenden

1. Minutes of last meeting 24 Jan 2014

Acceptance proposed SH, seconded MB, agreed by all.

2. Matters arising

None.

3. Financial report

- Latest bank statement, 14 Feb 2014, £2655.29. Current balance, £2301.63
- Final Figures for Picasso at Lapin Agile = profit of £11.58
- 15 people have paid membership subscriptions for the new year
- Last year's accounts – MB will send to auditor who has agreed to review
- Acceptance of Treasurer's report, proposed CM, seconded JR, agreed by all.

4. NODA Membership and Insurance

- The Club has held a membership in NODA for 5 – 6 years. The only uses we've made of it was to have a local NODA rep come and write a review of productions and we took a 10% discount for insurance. (Insurance is essential.) Cost of NODA membership will go up from £69.60 to £111.60 because our revenue exceeded £5K last year. The 10% discount on the insurance represents £25.88 (10% of £258.80.)
- JM proposes that we not renew NODA membership, seconded by JR, agreed by all.

5. Sponsors/Advertising

- James has agreed to take on finding advertisers for the programs and sponsorships for productions. It's too close to begin for the spring production, so he will begin with the next production.
- Proposed by JR, seconded CM, agreed by all.

6. Spring Production

- Director's Report: It's all going very well; we're almost there.
- Prima – Christine is disgusted that the poster does not contain the Prima offer and feels that we have reneged on our side of the deal that she made with the restaurant.
 - What we can do: Twitter, Facebook, Announcement in the paper.
Actions: Scott – Share Prima Deal via Facebook and Twitter; John – ensure Announcement in the newspaper includes it and that the flyer has it on the back; Rebecca – send email to audience with details and reminder.
- Flyer Distribution on the Saturday – 15 March – from 10am onwards.
- Posters – 200 x A5 flyers needed for distribution on Saturday. We will put the Prima offer on the back of the poster.
 - Proposal that flyers contain text that indicates that if you put in this discount code you get £1 off the ticket price (all seats). This will allow us to track sales directly tied to the flyer hand-out. JR proposes, SH seconds, agreed by all.
 - A6 flyers cost 11 pence, 22 pence for both sides.
- Tickets sold to date: Thursday, 20; Friday, 11; Saturday, 19
- Huntingdon Radio Interview to take place on 14 March, Steph Hamer and 1 cast member.
- Action – SH to ask JC to send rehearsal photos to JM.

7. Summer Production

- Performance dates are 17 – 19 July. Still no submissions. Drop dead would be 29 May in order to cancel Commemoration Hall without costs.
- Idea discussed: 70 Years of Amateur Dramatics – An evening for local drama clubs to celebrate 70th anniversary – could do a dinner theatre – pay for the meal and get some entertainment. Benefits: less commitment to number of rehearsals. Would need licenses for any snippets of plays included if done for the public.

8. Autumn Production

- Submission of Accrington Pals by Dean Laccohee
- Decision to have this as our Autumn Production: Proposed JR, Seconded SH, agreed by all.

- We would like for Dean to arrange a play reading at his convenience. JM to communicate decision and request.
- Auditions to be held in July.
- Possible to change production dates to the 3 days in run up to Remembrance Sunday. Action: RH - Email Marilyn about availability.

9. Other Activities

- Play Reading Group –
 - April – Need a volunteer to organize and lead it.
 - MB will circulate inventory list to committee members.
- Other Activity – Spring Meal – JR to organize, potentially Mexican.

10. Communications Group – should manage newsletters, emails, website, Facebook.

Do we need one?

- Twitter is managed beautifully by JC; Facebook to be updated by EW. Action: RH to give admin rights to EW.
- Newsletter items to be sent to John.
- Website – JR proposes that we transfer everything to web developer who will update it and convert to Wordpress, and who is willing to do so for 6 play tickets. Hosting renews in September. After production a small group will have a website meeting: JR. SJ, JM.

11. Vice Chairman for club is needed. JR volunteered to take the role. RH proposes acceptance of JR for Vice Chair, JM seconds, all agree.

12. Requests have been made by members to be co-opted on to the committee. The following individuals have been co-opted at their request: Nat Spalding, EW proposes, MB seconds, agreed by all; Guy Makey, RH propose, EW seconds, agreed by all; Bob Pugh, EW proposes, GM seconds, agreed by all. We need a bigger room to have next meeting.

13. AOB

Memberships: Social memberships, membership benefits, etc. to be added to next agenda.

MB shared information from Paul Waldron for Ladybird Boat Trust Fund Raising Quiz: To be held 28 March, Montegu Club, £2 a head. Christine and Guy would be interested in forming a drama club team.

14. Date of next meeting, 3 April, location TBD.