



Minutes of Committee Meeting

Tuesday, 16th October 2006, 8.00 pm
51 West End, Brampton

PRESENT; Michael Black, Carol Wadey, Peter Welsh, Mark Lamberth, Caroline Harbord, John Morgan.

1. **APOLOGIES;** Ray Livermore, Rachael Orchard, Kat Sexton, Ronald Stevenson.

2. **MINUTES OF LAST MEETING;** Agreed.

3. **MATTERS ARISING;** (*items not elsewhere on agenda*) **MB** told us that the outstanding script for MOMM has now been retrieved. Hurrah! **ML** reported that the "unsubscribe" feature on emails was adopted for the last newsletter and that no-one has so far unsubscribed. Hurrah again!

4. **FINANCIAL REPORT;** N/A as **RS** not present.

5. **AUTUMN PRODUCTION;**

MB reported that rehearsals in Brampton Church Hall are costing us a mere £15 a night due to some skilful negotiation. **MB** also reported that our posters and flyers had been printed but disappointingly, the colours were not true to the originals. On complaining, the printers had agreed to reprint the posters free of charge. The committee agreed that this was not sufficient recompense and **ML** volunteered to draft a letter of complaint which **MB** will send on behalf of the committee. In the meantime, various Drama Club members are printing flyers using their own resources and these will be shared amongst members who need them. **MB** also reported that the set, props, costumes etc. were all on track and looking good for the production.

6. **SPRING PRODUCTION**

MB said that suggestions for the Spring production are needed by the end of October. Jacquie Spencer from Brampton has been in touch and has reported that talks on possible collaboration between the clubs have foundered due to lack of interest, so this is likely to be a Huntingdon-only production. The performance dates have been set for the last weekend in March.

7. **OTHER ACTIVITIES**

7.1 The **Lunch Party** was successful and well attended. Thanks to **RS** for hosting this event.

7.2 The read-through for the **Christmas Show** will be on 23rd October at **RS's** house.

7.3 **Shakespeare DVD evening.** Will be Love's Labour's Lost on 23rd November at **MB's** house.

7.4 **Christmas Party** will now be held at **CH's** house on the 2nd December, as she is already hosting a party that night and has agreed to throw open her doors to all Drama Club members.

7.5 **Sound and Lighting Workshop** is postponed to January. Date tba.

7.6 We have been approached by the **Quakers** who have invited us to take part in a week of events to commemorate the 200th anniversary of the abolition of slavery. Unfortunately the week falls on the week before our Spring Production so we agreed to decline. **PW** will pass the invitation on to the Youth Theatre.

7.7 We have been approached by former member **David Brockman** to take part in Huntingdon Community Radio broadcasts from the end of November. We agreed this was a good opportunity to generate publicity and will pass the lead on to **KS** to take forward.

8. **DATABASES.**

The new, pruned mailing list is working well and has helped us to eliminate unnecessary cost by reducing the number of hard copy newsletters sent out. We have two members whose email

addresses are not working and **CW** will contact them to find out how best to communicate with them going forwards.

9. NEWSLETTER.

Proposals for the following articles /information to be included in October's newsletter;

RS's Lunch Party. **CW**

Interview with MB. **CH**

Events. **ML**

ML will also send out a reminder about Monday's read-through and **RS** will be asked to produce a cast list for the newsletter following this.

10. WEBSITE;

10.1 JM suggested that we store useful documentation online, beneath our website. This would include templates for the newsletter, seating plans, tickets etc. **JM** will circulate a list of documents and implement this.

10.2 We agreed to remove personal contact details from the website and replace them with @hdc email addresses. There will be three addresses used: info, editor and publicity.

10.3 CH suggested that the content of the website should be targeted at the public and the content of the newsletter targeted at club members, and that the two should be kept separate and distinct.

CH to talk to **JM** about her recommendations before any changes are made.

10.4 We have emailed breathe.com requesting that they take down the old Drama Club website.

11. AOB; None

12. DATE AND PLACE OF NEXT MEETING. 51 West End Brampton, Tuesday, 28th November, 8pm.

Look forward to seeing you all there!