



Minutes of Committee Meeting

Tuesday, 30th October 2007, 8.00 pm
30 West End, Brampton

Present: Michael Black, Caroline Harbord, John Morgan, Kat Sexton, Peter Welsh, Ann Monk, Ronald Stevenson, Carol Wadey, Ray Livermore, Richard Meredith

1. **Apologies:** Mark Lamberth
2. **Minutes of last meeting:** Agreed
3. **Matters arising:** (*items not elsewhere on agenda*)
 - **MB** told us that Kelly has sent a gift and card to David Groves Hunt on behalf of the Club, to thank him for his assistance with *A Murder is Announced*.
 - The lunch hosted by **RS** was successful with about ten people turning up.
 - We received positive press coverage for the donation of the lights to the Commemoration Hall.
 - Display boards have been purchased and are being looked after by **CW**.
 - The music royalties charging hasn't yet been resolved but is believed to be a small flat fee.
4. **Spring Production:** Following discussion of nine submissions it was agreed that March's production would be *Cold Comfort Farm* by Paul Doust, directed by Mark Hebert. **MB** agreed to contact Mark with the good news. **Action: MB.**
5. **Summer Production:** The committee's first choice for the summer touring production was *Hay Fever* by Noel Coward, directed by Nick Hemens. However, this was originally submitted for the Spring so this is to be confirmed when **MB** has contacted Nick. The second choice play is *Trivial Pursuits* directed by Sue Painter. It is hoped that all the other submissions will be put forward for consideration in the Autumn. **Action: MB.**
6. **Financial Report:** No accounts have yet been prepared for the last two productions. **MB** requested that these be prepared as soon as possible. **Action: RS.**
7. **Autumn production:** **AM** and **MB** both reported that all is going well. We are expecting press coverage this week and ticket sales are healthy. **KS** is to get a quote for professional videoing of the show. **JM** is to contact Samuel French to find out if we can get permission to do this as it is for the cast only, rather than for selling on. **Action: KS and JM**
8. **Other Activities:**
 - 8.1 Due to a communication breakdown, we were unable to attend the RAF Wyton work / life balance day on Friday 26th October. This would have been a good opportunity to promote the Autumn production and the club in general. **CH** has taken an action to clearly assign roles and responsibilities in the minutes from this day forward. You will notice this when you see the red, bold pieces when action is required. **Action: CH.**
 - 8.2 The play reading will be *Bedroom Farce* by Alan Ayckbourn on December 5th at Brampton Church Hall. **CW** is organising and will prepare a communication for members, either for email distribution or to go in the newsletter. **Action: CW.**
 - 8.3 The Mayor's Victorian themed evening on 15th December is now an Edwardian music-hall themed evening. **AM and MB** will investigate whether St. Bart's Readers and Singers would be a more appropriate group to perform as we are not a musical society. **Action: AM and MB.**

- 8.4 Michael Burrell will be available in the New Year to hold a prompting workshop. We proposed holding this on the day of the AGM (possibly to be Shrove Tuesday as this was a bit of a crowd-puller last year) and **MB** will liaise with Michael Burrell on dates. **Action: MB.**
- 8.5 It was suggested that we approach Vicky Welsh to put on a voice coaching workshop in January. **PW** is to approach her. **Action: PW.**
- 8.6 It was suggested that we arrange a club trip to Broughton's production of *Midnight Mink*. **CH** to get details from Jeanette. **Action: CH.**
- 8.7 It was proposed that we arrange a club Christmas meal out. This was proposed for Tuesday 11th December. **MB** will publicise this to members and **JM** will check on the availability at the Black Bull. **Action: MB and JM.**
- 8.8 **CH** reminded everyone that she is hosting a party on 24th November and that all club members are welcome.
9. **Club assets:** **CW** and **AM** have prepared an inventory of what is in **CW's** garage and **JM** has listed the technical assets. **RM** is to prepare a list of what he has and a further request to members will be included in the next communication / newsletter. **Action: RM, MB / ML.**
10. **Newsletter:** Next issue beginning of November. Articles to be submitted:
- CW:** forthcoming play reading
 - ML:** Ronald's lunch party
 - ML:** repeat piece about club assets
 - MB / JM:** Christmas meal
 - MB:** Jane Eyre
 - PW:** voice coaching workshop
 - CH:** Spring and Summer productions
 - CH:** November party
- Action: CW, ML, MB, JM, PW and CH.**
11. **Website:** **JM** reported that we are getting 250 hits a week.
12. **Correspondence:** We received a letter of thanks for the lighting from the Commemoration Hall and a letter asking for singers for a television talent show. Needless to say, we welcomed the former and filed the latter under 'B'.
13. **AOB:** **RM** asked if we had thoroughly researched rehearsal venues in Huntingdon, and volunteered to undertake some research into this. **Action: RM.**
14. **Date and place of next meeting.** Tuesday 4th December at Caroline's. **AT 8 O'CLOCK!**

CH
31st October 2007