



Minutes of Committee Meeting

22 October 2009, 8 pm
28 Huntingdon Road, Brampton

Present: Michael Black, Kelly Mason, John Morgan, Carol Wadey

- 1 **Apologies:** Caroline Harbord, Scott Hutchison. Absent: Phil Green, Kat Sexton, Ronald Stevenson
- 2 **Minutes of last meeting:** Agreed.
- 3 **Matters arising:** None.
- 4 **Financial Report:** *Absent Friends* made a profit of £95.28 (details below). This was considered satisfactory as it was our first summer production at the Commemoration Hall. The costs of colour programmes and of the Huntingdon rehearsal venue were of concern.
- 5 **Autumn production:** Rehearsals and ticket sales are going well. The first night will be a fundraiser for the Mayor of Huntingdon's charities. Progress is being made on the production side. Posters need to be distributed urgently: **CW** to contact KS.

Action: CW
- 6 **Submissions for summer 2010 production:** Dean Laccohee has offered to direct *84 Charing Cross Road* (Helen Hanff) or *Gaspig* (Ben Elton). MB has offered to direct Richard James's latest play, *Port out, starboard home*. *Port out...* was chosen, mainly because it provides the best combination of roles for the people likely to audition, and is an ensemble piece (the Hanff has two very large and five much smaller roles; the Elton has only two female roles, one of them apparently small).
- 7 **Future activities:**
 - a. Christmas dinner, 2 December: the Samuel Pepys has been booked and has sent the menu.
 - b. Performance at All Saints Church, 31 Jan 2010: MB will concentrate on this after the autumn production.
- 8 **Emails, website and correspondence:** Next email to include Christmas dinner.

Action: MB
- 9 **AOB:** None.
- 10 **Date and place of next meeting:** Tuesday, 8 December, 8 pm, 28 Huntingdon Road.

MB
24 Oct 2009

Absent Friend Production Accounts.

Income

Ticket Sales(Door)	
Thursday	£85.00
Friday	£178.00
Saturday	£270.00
Ticket sales Card gallery	£394.00
Ticket sales Advance	£505.16
Total Ticket sales	<u>£1,432.16</u>
Programme income	
Thursday	£19.00
Friday	£42.00
Saturday	£26.00
Total programme sales	<u>£87.00</u>
Raffle	
Thursday	£21.00
friday	£45.00
saturday	£44.00
Total Raffle Sales	<u>£110.00</u>
Bar sales	
Thursday	£71.50
friday	£182.00
Saturday	£139.00
Total Bar Sales	<u>£392.50</u>
Production Income	<u>£2,021.66</u>

Expenses

Rehearsal/Hall Hire	
Commemoration Hall	£637.56
Brampton Church Hall	£150.00
Maple centre	£128.00
Total Hall Hire	<u>£915.56</u>
Publicity	
HDC Arts Diary (paid M.B)	£15.00
Easiprint Flyers	£139.95
Mailing list (paid C.W)	£11.70
London Hse signs	£57.50
Total Publicity	<u>£224.15</u>
Set/Props	
Props (paid R.M)	£16.59
Set Material (paid P.W)	£77.94
Props (paid D.L)	£8.38
Fabric (Paid C.W)	£2.99
Total set/Props	<u>£105.90</u>
Costume	
Shoes (paid J.B)	£9.17
Total Costume	<u>£9.17</u>
Raffle	
Prizes (paid C.W)	£32.94
Prizes (paid K.M)	£15.00
Tickets (Paid M.B)	£4.47
Total Raffle	<u>£52.41</u>
Bar	
Waverly Drinks	£254.04
Soft Drinks (paid M.B)	£16.68
Total Bar	<u>£270.72</u>
Other	
Samuel French Licence	£249.00
FOH display (paid M.B)	£2.97
Crew Scripts (paid M.B)	£18.50
Programmes Easiprint	£78.00
Total Other	<u>£348.47</u>
Production Expenses	<u>£1,926.38</u>
Production Profit	<u>£95.28</u>