



## COMMITTEE MEETING MINUTES

Thursday, 17 October 2013, 7.30 pm  
Michael & John's House  
Brampton

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Present: Michael Black (MB), Bob Pugh (BP), Christine Marriott (CM), Scott Hutchison (SH), Rebecca Hutchison (RH) (*minutes*)

Apologies: Jane Crittenden, Valerie Gerrard, John Morgan

Absent: Phil Green

1. Minutes of last meeting 26 September

On page 2 the date of the Huntingdon Commemoration Hall AGM is incorrect and the correct date is 24 October.

Acceptance Proposed SH, seconded MB – Agreed.

2. Matters arising

Acting Chair needed in JM's absence. MB proposed BP takes the role, seconded by RH – Agreed.

3. Financial report

- Since last meeting, no statement has been received. Considering the £30 given to Black Bull and the performance licence for *Picasso*, the balance as of 10 Sept is £2416.16.
- Current signatories – As discussed at July meeting, signatories are changing and the forms require CM's signature and Anne Monk needs to sign the main form as a continuing signatory.
- Number of paid up members: 27.

4. Autumn Production:

- Using Maple Centre as venue for Mondays is working out well.
- Kelly no longer able to help with costumes. Ruth Pugh is leading this effort. Has been to Alconbury with Anne to select some appropriate items. Many good items were selected. Ruth to speak to Anne about what is still needed. Looking to possibly borrow an Elvis costume.
- Anne Monk is very happy to do the props (there are many).
- Posters are designed and ordered and will need to be collected.
- Tickets sold to date: Thursday 1 of 20, Friday 14 of 20 and Saturday 19 of 20
- Production meeting to be held on Tuesday, 22 October.

- Valerie is very pleased with how it is going.
- Brampton Institute are willing to lend chairs and tables but Valerie hasn't seen them. Michael to confirm with John what sort of tables they are willing to lend, if they are the circular ones then Bob will take Valerie to see them. The Commemoration Hall foyer tables could be used if not essential for FOH.
- Thanks to Scott for doing photos.

#### 5. Spring Production

- Apologies for no email asking for submissions. JM's going to send out a newsletter this weekend. Need to decide in order to put it into the program. Print date for programs absolute latest is 18 November. Make 10 November the deadline for submissions. Need to make the decision w/c 11 Nov. can circulate play names and info via email 11 Nov and decisions/votes.
- Playing Away – a possible idea submitted by CM.

#### 6. Other Activities

- Next Play Reading Group – Oct 29 suggested date, CM to lead. BP to check reservation at Bull for this night.
- Alconbury Working Day, 27 Oct, 9.30 am, 6 people max
- BP, CM, Anne, JM and probably Les Bosworth
- Storage Boxes to be ordered – MB will order, committee approves spend.
- Christmas Dinner
- Black Bull, Brampton, 19 December, JM to organize.

#### 7. Communications

Newsletter items (as mentioned throughout minutes.) – to go out this weekend.  
Emails, website, Facebook and Twitter

#### 8. AOB

Comm Hall AGM – 24 October, 7pm.

#### 9. Date of next meeting, 28 November. MB will do agenda. Minutes – TBD.