



## COMMITTEE MEETING MINUTES

Thursday, 26 Sept 2013, 7.30 pm  
The Committee Room  
Brampton Institute

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Present: John Morgan (JM), Michael Black (MB), Jane Crittenden (JC), Bob Pugh (BP), Scott Hutchison (SH), Rebecca Hutchison (RH) (*minutes*), Valerie Gerrard (VG)

Apologies: Christine Marriott, Phil Green

1. Minutes of last meeting 27 July

On page 3 at the top where it refers to the play reading, it needs to reflect that it was the Lapin Agile that was read  
Acceptance proposed MB, seconded BP – Agreed.

2. Matters arising

3. Financial report

- Balance as of 10 Sept: £2401.65; with transactions since, now £2695.16.
- 25 paid up Members, 2 cast members owing (BP to collect.)
- Current signatories – As discussed at July meeting, signatories are changing and the forms require CM's signature.

4. Autumn Production:

- VG feels it's going very well; delighted with her cast.
- Rehearsal space at the Black Bull didn't work out – too confined; Maple Centre will be the venue for Mondays.
- JM will produce; Pete is working on ideas for the set; Pete, JM and VG are having first production meeting next Thursday.
- Anne Monk is very happy to do the props (there are many).
- At auditions, Kelly said she would like to help with costumes. Hopefully, Kelly and Anne will make this happen together.
- Would like to have someone to be responsible for the marketing – producer to coordinate. Kat has expressed interest and has some ideas for marketing. Idea to have someone stand outside during the day of the Saturday production to sell tickets. (RH to send communications timeline to VG.)
- JC will tweet for HDC if given text from VG to do so.

- 6 October Ruth Pugh and Anne Monk to have a sort out of the costumes and see what is available that could be used in the production.
- VG requested that we produce paper tickets for cast to sell to friends and family. Committee agreed as follows: 20 tickets per night (60 total) from first rows each night to be offered to cast for sales; JM will provide tickets to JC; JC to collect the money and pay to MB along with any unsold tickets. All unsold tickets on 31 October are released back on the website by JM. £9 full price; £7 for non-earners or anyone booking 4 or more.

## 5. Spring Production

- JM will use the newsletter to ask for submissions by 15 October.

## 6. Other Activities

- Report of Dinner at Prima (6 September) – it was wonderful, thanks to CM. A special mention for BP for arranging a very entertaining quiz where the older members managed to score very well.
- Report of Play Reading Group (10 September) – Arranged by CM it went very well, 4 people came and read 'Intent to Murder' by Lesley Sands.
- Report of Fallen Angels – MB organized, it was a complete scream! Attendees were Jeanette, CM, Sharon, JM and MB.
- Next Play Reading Group – Oct 29 suggested date, John to ask for people to volunteer to lead it.
- Alconbury Working Day, 27 Oct, 9.30 am, 6 people max
  - Storage Boxes to be ordered – MB will order, committee approves spend.
  - BP volunteers.
  - Needs someone to do cataloguing of items on computer during the clear out. (Unfortunately RH cannot join.)
- Christmas Dinner
  - Black Bull, Brampton, 19 December, JM to organize.
- Commemoration Hall AGM, 26 October, JM encourages all committee members to attend if possible to show support as the Hall has been such an important partner to the club over many years.

## 7. Communications

Newsletter items (as mentioned through out minutes.)

Emails, website, Facebook and Twitter - Scott to visit rehearsals and take photos 2 October.

8. AOB

Propose that Sharon at the Black Bull takes £30 to charity of her choice for her support with venue at no cost. MB proposed, BP seconded.

9. Date of next meeting, 17 October.