# http://www.huntingdondramaclub.org.uk/wordpress/wp-content/uploads/2014/12/cropped-hdc_banner_ALT_stage_door_jan15.jpg

**COMMITTEE MEETING MINUTES**

Tuesday 6th June 2017

York Close, Godmanchester

**Present:** Jo Hussey, Chair (JH), Graham Crouch (GC), Marion Stribling (MS), Dean Laccohee (DL), Caroline Molony (CM), Rae Goodwin (RG), Sarah Cornforth (SC), Vicky Spurway (VS)

**Apologies:** Michelle Gibson (MG), Edd Welsh (EW)

**1. Minutes of the Last Meeting (2nd May)**

Riverside Gala:

* JH, RG and SC to set up
* Paula and Sandra had also volunteered
* Paula would provide a table

Future venues

* SC reported that following a visit to St Peter’s School, it was decided that the rooms were unsuitable as a venue for the club.
* CM reported that the Looker’s Barn could not be used and the Officers Mess at Brampton was only available to the RAF.
* It was suggested that a deal could be made with Hinchingbrooke Performance Centre to use their facilities at a reduced rate. James had recommended speaking to Joseph Howell.
* DL was investigating the refurbished All Saints Church in the Market Square, he was still waiting for a reply from the contact.

Rehearsal space

* RG reported that the Methodist Church had a large, light room which was £12 per hour.
* A room was available at All Saints Church in Hartford, £15 for the first hour then £8 for each further hour.
* St Marys was £25 for the evening and available on Thursdays.

It was ***agreed*** to go ahead with St Marys for the Crucible rehearsals. CM would confirm the booking from the first Thursday in September.

Xmas Party

* MS had booked Hartford Village Hall for Friday 8th December.
* DL had spoken to the King of the Belgians, who had agreed to run a bar. Club members would provide the food and DL would provide the music.

Shakers

DL reported that Club members had been organised to act as “Bouncers” for Shakers.

There were no matters arising from the minutes. The minutes were ***agreed*** as correct.

**2. Treasurer’s Report**

GC reported that 2 further members had paid their subs, 32 people had paid in total. Expenditure for the last month had totalled £580 which included the RSC tour, rehearsal venues and printing for flyers. The current balance was £6530 with the licence yet to pay.

**3. Summer Production**

VS reported that she was looking for 4 stools which would need to be sturdy and preferably without a back.

Rehearsals were going well and off book for the 1st quarter and almost for the 2nd quarter. The cast were putting in extra time to get completely off book.

Lola would be looking after the lighting and needed to know what equipment would be used. It was ***agreed:***

* RG to contact the lighting company and order the set of equipment that had been identified. Payment should be made via cheque or bank transfer, delivery to MS who will transport to Alconbury
* DL would contact the Freemans Charity to release the funds.

DL reported that ticket sales were down slightly, however a number of marketing events were soon to take place;

* Riverside Gala, poster tour, boards outside Lidl and Waitrose from 3/7, full page ad in SATG programme.
* Marketing had already taken place on facebook, the newsletter and a feature in the Hunts Post.
* RG added that the schools letter had been sent.
* DL would contact Radio Cambridgeshire – VS would be available on 7/7 for an interview.
* JH reminded everyone to look out for 80’s events and share with the committee.
* DL would contact DaVinci’s to arrange a photoshoot for 2 weeks time.

DL was putting together the programme and needed a piece from the Chair, Director and cast biogs ASAP. VS/MS would discuss cocktails.

**4. RSC Workshop - Feedback**

RG reported back on the RSC workshop which covered sound, set construction, stage management and lighting design. A full write up of the workshop would be available as a blog on the Club’s website. It was ***agreed*** that RG would take the lead on organising a structured and informal day to share what she had learned with other club members.

**5. Riverside Gala**

The arrangements for the Gala were covered earlier in the meeting.

**6. Purchase of lighting equipment**

This item was covered earlier in the meeting.

**7. Social Plan**

VS suggested a theatre trip to see “Showstopers” which was an improvised musical.

CM would contact Sandra to arrange a date from September for a play reading for “The Thrill of Love” on a Wednesday evening if possible, to avoid rehearsal clashes.

The Crucible play reading had been organised for Thursday 8th June.

**9. AOB**

**Subs for Minors**

RG asked if minors would have to pay subs to take part in our productions. It was ***agreed*** that the full membership rate would apply to minors.

**Shakespeare at the George**

JH reminded everyone that she and DL would be performing in Pericles for SATG – go and book your tickets!

**Next meeting**

The next meeting would take place on Tuesday 4th July at York Close. Godmanchester.

**Summary of Actions Agreed**

|  |  |  |  |
| --- | --- | --- | --- |
| Who | What | When | Comment |
|  |  |  |  |
| CM | Book rehearsal room at St Mary’s from 1st Thursday in September | ASAP |  |
| RG | Order lighting equipment | ASAP |  |
| DL | Contact Freemans charity to release funds | ASAP |  |
| DL | Contact Radio Cambs – VS available on 7/7 for interview | ASAP |  |
| DL | Contact DaVinci’s to arrange a photoshoot | ASAP |  |
| JH/VS | Piece for programme required + cast biogs to be sent to DL.  | ASAP |  |
| VS/MS | To decide on cocktails for Shakers | ASAP |  |
| RG | Take forward a club workshop following the RSC weekend | ongoing |  |
| CM | Contact Sandra to arrange date for play reading | Next meeting |  |